



**Pineapple Cove Classical Academy**  
**Board Meeting Minutes for August 25, 2016 at 6 p.m.**

**A. Opening Exercises**

1. Call to order- Called to order at 6:14 p.m.
2. Roll call of those present- Angela Harrigan, Norda Gordon, Beth Moran, Shakira Guice (via teleconference), Kelly Gunter, Lisa Wheeler
3. Adoption of agenda- Director Moran moved to approve, second by Dir. Harrigan.  
Agenda adopted with no changes.

**B. Recognition of Visitors- None**

**C. Consent Agenda**

1. Adoption of June meeting minutes- Director Harrigan moved to adopt, Director Moran second. June meeting minutes adopted with no changes.

**D. Financial Report**

1. Annual Audit Report- Principal Gunter reports that the school's 15-16 audit is complete and there were no findings. A copy of the audit report is en route to the district and a copy is maintained at the school.

2. Annual budget- The annual budget for FY 2017 was presented to the board. The increase in enrollment represents an increase in funding of approximately \$770,000. Director Moran moved to approve, Director Harrigan second. Budget approved unanimously.

**E. Action Agenda**

1. Administrator Evaluations- The professional practices portion of Mrs. Gunter and Mrs. Wheeler's evaluations were presented to the Board. After VAM scores are released in approximately October, the Board will move to finalize the evaluations.

2. Clubs

a. A discussion of clubs within the school ensued. It was decided that for-profit clubs from outside vendors will pay a percentage of revenue to the school or a facility use fee. Non-profit clubs wishing to utilize the facility may use it free of charge. It was discussed that clubs should always support the academic or holistic needs of the students, but should remain non-sectarian in nature at all times.

b. Vote needed-Dove Bible Club- In accordance with the above-mentioned policies, it was decided that Dove Bible Club would not meet the definition of non-sectarian. Dir. Moran voted nay, seconded by Dir. Harrigan, unanimously voted nay by remaining members.

#### **F. Information Agenda**

1. Pick up/drop off (Angela Harrigan)- Dir. Harrigan noted the nature of the car loop with regard to parent behavior has deteriorated, with parents, at times, not following the legal and school-wide protocols of the loop. Dir. Harrigan requested the school leadership contact Palm Bay police to see about staffing an officer at the exit in the mornings. Principal Gunter will follow up.

2. Ethics policy- Principal Gunter presented an ethics policy that will be adopted by the school's second location (as detailed below). Mrs. Gunter requested the Board review and provide any changes/notes by the October meeting.

#### **G. Principal's Report**

1. Enrollment- Mrs. Gunter reported 541 students enrolled this year, with 546 as the capacity. The only openings are in 7<sup>th</sup> grade.

2. PCCA North Campus- Mrs. Gunter and Mrs. Wheeler, as well as Mr. and Mrs. Moran, met with the Brevard County school board to interview for PCCA North Campus, a second K-8 charter with West Melbourne as the proposed location. By mid-September, leadership should have an approval or denial decision.

#### **H. Board Member Reports**

1. Beth Moran- With the addition of a possible new location under a management company with Mr. Moran as the president, Mrs. Moran respectfully submits her resignation to the Board to avoid any possible conflicts of interest. Mrs. Moran proposed Dir. Gordon as interim president until a vote could be gathered in October. The Board approved unanimously Dir. Gordon as interim president until the October meeting.

**I. Adjournment- Meeting adjourned at 7:07 p.m.**