



Pineapple Cove Classical Academy  
Board Meeting Minutes for August 27, 2015 at 6 p.m.

**A. Opening Exercises**

1. Call to order made at 6:05 p.m.
2. Roll call of those present: Directors present: Beth Moran (via videoconference), Angela Sturm, Natalie Alfaro, Shakira Guice, Tara Engeron, Norda Gordon, Principal Kelly Gunter, Assistant Principal Lisa Wheeler, Director of School Operations John Moran, PTO President Candace Third
3. The agenda was adopted with no changes.

**B. Recognition of Visitors: None**

**C. Consent Agenda**

1. Vote to approve minutes from May meeting- Approved. So moved by Director Engeron, seconded by Director Gordon.

**D. Treasurer's Report**

**E. Action Agenda**

1. Proposed budget for FY 2016 (Kelly Gunter)- Principal Gunter reviewed FY 2016 budget, including each line item in relation to FEFP funding. Approved by board. So moved by Director Moran, seconded by Director Engeron.

**F. Information Agenda**

Approved  
10/22/15  
board meeting  
Beth Moran  
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1. Grant update (Kelly Gunter)- Principal Gunter reports that \$75,000 of CSP grant funds have been disbursed and utilized for curriculum and start up materials.
2. Building update (Kelly Gunter/Beth Moran)  
Director Moran provided an update on the progress of the new building.

### **G. Principal's Report**

1. Administrative update (Kelly Gunter):
  - Current enrollment- Current enrollment is 433/438 total seats.
  - First two weeks- Principal Gunter reviewed the first two weeks regarding logistics and parent satisfaction.

### **H. Board Member Reports**

1. PTO/Financials (Angela Sturm)- Discussion of PTO financials and fundraisers. It was decided by the board that:
  - PTO is an ad hoc committee of the board. All financial decisions fall under the board and must be approved.
  - PTO president and treasurer may have prepaid debit cards for PTO expenditures, which must have corresponding receipts for all purchases sent to accounting.
  - For any events held on school property, the PTO must have approval from Block Insurance (risk management for the school) or purchase umbrella insurance for the event if required.
  - The school would loan the PTO \$1000 in seed money to fund initial activities, to be paid back at the end of the school year.

### **I. Adjournment- 7:45 p.m.**

*Beth Moran*  
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